

25/04/2022

**Complaints Cum Redressal Committee Report**

Complaints Cum Redressal Committee has been formed solely in Kamaraj College of Engineering & Technology in accordance with the regulations of University Grants Commission. It provides solutions for the grievances of the students which arise then and there. Objectives of the Committee are as follows:

- To maintain a fair, balanced and consistent system for redressal of various grievances faced by the students.
- To ensure strict confidentiality so that students approach the Complaints Cum Redressal Committee without the fear of any bitter activity.
- To maintain a beneficial atmosphere and relationship between the students and faculty members without giving any chance to widen the gap between them that may arise because of certain simple misunderstandings.
- To ascertain that suitable actions are taken depending upon the nature of grievance.

The Complaints Cum Redressal Committee will enquire the grievances submitted regarding academic and non-academic matters and suggest the final action that is to be initiated at the institutional level for the redressal of the same. Any student may approach the committee members, if he/she has any grievance regarding academic and non-academic matters. On receipt of the grievances, the Complaints Cum Redressal Committee scrutinizes, analyzes carefully and discusses with the concerned person to find out on amicable solution without affecting the interests of both the parties. If the grievances are found to be not genuine, the students are explained about the reasons for not implementing them. In all cases maintaining strict confidentiality is ensured by the Complaints Cum Redressal Committee.

The structure of Complaints Cum Redressal Committee is as follows.

S.No.	Member Name	Category	Designation & Dept.
1.	Dr.S.Senthil	Chairman	Principal
2.	Dr.A.Maheswari	Co-ordinator	Assoc.Prof. / Maths
3.	Mrs.R.Rajavalli	Outside Activist	Joint Secretary, R.J.Mantra English School

4.	Dr.R.Ramya	Teaching	Asst.Prof. / CSE
5.	Mrs.P.Ramalakshmi	Teaching	Asst.Prof. / ECE
6.	Ms.S.Kavitha	Teaching	Asst.Prof. / EIE
7.	Dr.K.Ponprapakaran	Teaching	Asst.Prof. / PT
8.	Mrs.S.Athilakshmi	Teaching	Asst. Prof. / CSE
9.	Mr.K.Ganesan	Teaching	Asst.Prof. / EEE
10.	Dr.S.Karthikumar	Teaching	Asst. Prof. / BT
11.	Mr.B.Balavairavan	Teaching	Asst.Prof. / Mech
12.	Mr.M.Subahar	Teaching	Asst. Prof. / Civil
13.	Mr.A.Ganesan	Teaching	Asst.Prof. / MTR
14.	Dr.T.Dhanalakshmi	Teaching	Assoc.Prof. / Chemistry
15.	Dr.G.Bharathy	Teaching	Asst.Prof. / Physics
16.	Mrs.P.Priyadharshini	Teaching	Asst.Prof. / IT

#### Student Members

S.No.	Member Name	Category	Year & Branch
17.	Mr.Prakash.S	Student	III ECE A
18.	Ms.Ranjana.S	Student	III EIE
19.	Mr.Pandi Raja.P	Student	III IT
20.	Ms.Devadharshini.R	Student	III MTR
21.	Mr.Vikaash.P	Student	III MTR
22.	Ms.Sridivya.R	Student	II BT
23.	Mr.Shaileash.M	Student	II EEE
24.	Ms.Dharshini .S	Student	II AD
25.	Mr.Aravind Narayanan.G	Student	II AD
26.	Ms.P.Muthubharathi	Student	I ECE
27.	Mr.M.Muthamil Arasan	Student	I MECH
28.	Ms.M.Banu Subiksha	Student	I CSE
29.	Ms.S.Meenkashi	Student	I IT

The statement showing the details of the date of Complaints Cum Redressal Committee meeting, grievances of students and the actions taken are given below. Complaints Cum Redressal Committee meeting was conducted on 21/04/2022, 11.00 am at T.K.S.P.Sivakami Ammal Meeting Hall.

## Complaints Cum Redressal Committee

S.No	Grievances	Action Taken
1	A fee was collected for notebooks (writing) but no notebooks were provided. *Fan in D7 gives more so. Teachers felt uncomfortable to teach.	Note book for students was issued on 21/4/22 D7 hall fans were sourced
2	We'd like to celebrate events in our college like Pongal, Christmas, and Women's Day	planned to celebrate pongal, christmas & pousha. Women's Day also celebrated
3	Committee meetings for students and teachers should be separate.	Informed the HOD's to conduct class meeting separately
4	There are some issues in the photography club	Two more faculty members will coordinate the photography club.
5	We do not have counseling during counseling hour -CSE	will be conducted for fast track students also
6	Need projector remote separately for our class-CSE	separate pointer for each classroom to be provided
7	As a Mechatronics Engineering, we need to know more upcoming tech, we need support from college to hands on training with new technology kits	Value Added Courses are offered in II & III year.
8	It is also good if any intercollege competition or symposium done in our college to connect with other college and gain their idea	will be organized in odd semesters only
9	Allow the students who work in projects to	

	stay in library upto 6-6:30pm but the librarian keep asking us to leave before 5:20pm	The library will be opened if the students stay
10	Madurai students usually stay until 6 p.m. (mostly using college buses), so please arrange a bus for them.	will be arranged from May 2nd onwards.
11	WiFi is not available in all wings of the girls hostel, snacks are not enough and the token system is sometimes burdensome	Token system is followed to avoid the day/night entry.
12	As students struggle to depart and arrive to college, we request for out buses to stop in front of the college	All outbuses will stop in the morning college hours.
13	It is requested that teachers complete their syllabus before the week of the exam so that it will be more helpful for preparation.	will be ensured through class committee meeting.
14	Having two cycle tests per day is really difficult. We could have one cycle test per day so that we have some enough time to learn.	A option form will be circulated to get the students for one or two cycle tests in day
15	we need hot water, restroom renovation. Out pass restriction liberalization	Hot water dispenser will be installed
16	we need bike parking, dish wash separate place	The students are instructed not to come by
17	we need protection other than cctv camera during exam	A deal hall faculty will be provided during
18	Any notification regarding inter or intra collegiate competitions and events must be posted in all department notice boards	The students to note the mail.

19	Street lights may be put in front of our college entrance as well as the bus stops for Madurai and Virudhunagar	will be made
20	Any official circular regarding the commencement of internal exams.college reopening dates may be intimated well in advance	All details are available in academic calendar published at the beginning of semester
21	Camera orientation needs to be changed in the medical dispensary. In addition to the medicines given in the dispensary, arrangements can be made to give injections	Camera is fixed at the entrance only. sufficient medical are provided.
22	More number of English novels may be kept in the reading section of the library	will be purchased
23	Two PT hours may be given for each class	PT 1 hour only me poss
24	Cultural Programmes need to be organized	will be organized in odd

Ritha  
25/4/22



## Complaints cum Redressal Committee

\* Required.

1. Name of the Student \*

Enter your answer

2. Registration Number \*

Enter your answer

3. Email Address \*

Enter your answer