

<u>OL/1845</u>

08-Nov-2022

OFFER LETTER

Dear Anu Akshayaa R M,

Congratulations!

You have been selected to join VINSINFO through the Campus Recruitment process held at your College / University.

We are pleased to offer you the position of **Associate Developer** with a consolidated pay of Rs. 331884/- p.a. (Rupees Three lakhs thirty one thousand eight hundred and eighty four only per annum). This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

Probation

You will be on probation for a period of 6 months from the date of joining. You would receive a Confirmation letter at the end of the probation period.

Non-Disclosure Agreement and Service Agreement

You would be required to sign a Non-Disclosure Agreement and Service Agreement (for a period of 30 months) at the time of joining.

Leaves

You will be entitled to 14 days of earned leave a year. You are expected to take prior permission of your manager for availing leave.

Maternity and Paternity Policy

At VINSINFO, we are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 26 weeks, in line with latest Maternity Benefit (Amendment Act) 2017. Male employees will be entitled to paternity leave with full pay for a period of 7 continuous working days.

Working Hours

The hours of work will commence at 9.30 a.m. and will continue till 6.30 p.m. every day. However, you may have to work in different time zone as required in the assigned project which will be communicated by your manager.

The office will be functioning 5 days a week beginning on Monday. Sunday will be weekly holiday. The office will be closed on first, second and fourth Saturdays of each month, 5 Government holidays in a year and 7 days will be on the option chosen at the beginning of the calendar year.

vinsinfo

Joining Date

Your date of joining will be communicated separately.

We warmly welcome you to the VINS family!

Regards,

Authorised Signatory



<u>OL/1852</u>

08-Nov-2022

OFFER LETTER

Dear Rama chandru T,

Congratulations!

You have been selected to join VINSINFO through the Campus Recruitment process held at your College / University.

We are pleased to offer you the position of **Associate Developer** with a consolidated pay of Rs. 331884/- p.a. (Rupees Three lakhs thirty one thousand eight hundred and eighty four only per annum). This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

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The office will be functioning 5 days a week beginning on Monday. Sunday will be weekly holiday. The office will be closed on first, second and fourth Saturdays of each month, 5 Government holidays in a year and 7 days will be on the option chosen at the beginning of the calendar year.

vinsinfo

Joining Date

Your date of joining will be communicated separately.

We warmly welcome you to the VINS family!

Regards,

Authorised Signatory

Letter of Intent (LOI)

Superset ID: 3628320

Date: November 25, 2022

Dear Arjun P,

We are immensely glad to extend a hearty welcome to you to our Cognizant family.

This LOI refers to your application for employment with Cognizant Technology Solutions India Private Limited (" **Cognizant** ") and subsequent discussions. Basis the information and representation provided by you, we have found you suitable for the GenC role and your designation will be **Programmer Analyst Trainee**. Upon final scrutiny, a formal full-time employment Offer Letter with the compensation, terms and conditions, rules, regulations & policies (" **Employment Agreement** ") will be issued, and such Employment Agreement shall be subject to and be effective only upon your successful completion of the full-time internship program or Cognizant identified training programs as opted by you or mandated by Cognizant and background verification. You will have an opportunity to opt for a full-time internship with stipend during your final semester and terms and conditions governing such full-time internship program shall be detailed in the Intern Offer Letter.

It is hereby clarified that participation in this full-time internship program or Cognizant identified training programs shall not deem to constitute you to be an employee of Cognizant and the scope of this full-time internship program or Cognizant identified training programs does not include any supervisory responsibilities and that there is no agency, fiduciary or employer-employee relationship intended or created by reason of this LOI.

During this full-time internship program or Cognizant identified training programs, you shall not be entitled for any benefits paid or made available to Cognizant's full-time employees.

Upon your successfully completion of full-time internship program or Cognizant identified training programs, completion of background verification and being onboarded as an employee under a definitive Employment Agreement, your annual total remuneration shall be **INR 4,01,988/- per annum.** The detailed information on compensation and benefits will be provided in your full-time employment Offer Letter.

This LOI expresses only our intent to enable you participate in the full-time internship program or such Cognizant identified training programs as opted by you or as mandated by Cognizant, and there upon successful completion of the training which brings eligibility to receive a definitive Employment Agreement, subject to completion of hiring formalities, background verification and procedures. Cognizant has zero tolerance towards malpractice in any form and reserves all rights with respect to hiring decisions and issue of full-time Offer. This document is only a letter of intent and does not constitute any contractual relationship between you and Cognizant. Cognizant holds all rights to withhold or cancel this LOI and/or the Intern / Full-time employment Offer Letter due to non-conformance of performance benchmark or moral code of conduct.

Code of Conduct : You shall comply with Cognizants Core Values and Standards of Business Conduct, located at and incorporated herein by reference. <u>https://www.cognizant.com/us/en/documents/code-of-ethics.pdf</u>

This LOI from Cognizant is valid for 1 week - 7 calendar days, from the date of the LOI. Hence, you are requested to accept or decline the LOI within 1 week from the date of the LOI. In case we do not receive any response from your end within the aforementioned time period, this LOI shall stand withdrawn, and will be considered as void. Any extension to the LOI validity will be at the sole discretion of Cognizant. Please note that this LOI is not deemed to be considered as an employment contract or offer letter for purposes of joining Cognizant as an employee. For all onboarding formalities, the definitive Employment Agreement is required.

Upon accepting this LOI, you hereby consent for Cognizant Technology Solutions India Private Limited to receive the personal information and/or sensitive personal information ('Personal Information') submitted by you for background verification and share the same with its empaneled vendors located in India for conducting mandatory background checks for employment opportunities with Cognizant.

For further queries, related to Letter of Intent (LOI), please raise a request by clicking "Raise a Query" button in the below link. Use Superset ID as Candidate ID and choose Category as Letter of Intent (LOI). https://campus2cognizant.cognizant.com/Pages/Prelogin

GenC HR Team will reach out to you over email to guide you on the next steps. Thank you for the interest and stay tuned to hear from us.

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.

Maya Sreekumar Vice President - Human Resources



Letter of Intent (LOI)

Superset ID: 3621520

Date: November 25, 2022

Dear Ponram Ramaiah,

We are immensely glad to extend a hearty welcome to you to our Cognizant family.

This LOI refers to your application for employment with Cognizant Technology Solutions India Private Limited (" **Cognizant** ") and subsequent discussions. Basis the information and representation provided by you, we have found you suitable for the GenC role and your designation will be **Programmer Analyst Trainee**. Upon final scrutiny, a formal full-time employment Offer Letter with the compensation, terms and conditions, rules, regulations & policies (" **Employment Agreement** ") will be issued, and such Employment Agreement shall be subject to and be effective only upon your successful completion of the full-time internship program or Cognizant identified training programs as opted by you or mandated by Cognizant and background verification. You will have an opportunity to opt for a full-time internship with stipend during your final semester and terms and conditions governing such full-time internship program shall be detailed in the Intern Offer Letter.

It is hereby clarified that participation in this full-time internship program or Cognizant identified training programs shall not deem to constitute you to be an employee of Cognizant and the scope of this full-time internship program or Cognizant identified training programs does not include any supervisory responsibilities and that there is no agency, fiduciary or employer-employee relationship intended or created by reason of this LOI.

During this full-time internship program or Cognizant identified training programs, you shall not be entitled for any benefits paid or made available to Cognizant's full-time employees.

Upon your successfully completion of full-time internship program or Cognizant identified training programs, completion of background verification and being onboarded as an employee under a definitive Employment Agreement, your annual total remuneration shall be **INR 4,01,988/- per annum.** The detailed information on compensation and benefits will be provided in your full-time employment Offer Letter.

This LOI expresses only our intent to enable you participate in the full-time internship program or such Cognizant identified training programs as opted by you or as mandated by Cognizant, and there upon successful completion of the training which brings eligibility to receive a definitive Employment Agreement, subject to completion of hiring formalities, background verification and procedures. Cognizant has zero tolerance towards malpractice in any form and reserves all rights with respect to hiring decisions and issue of full-time Offer. This document is only a letter of intent and does not constitute any contractual relationship between you and Cognizant. Cognizant holds all rights to withhold or cancel this LOI and/or the Intern / Full-time employment Offer Letter due to non-conformance of performance benchmark or moral code of conduct.

Code of Conduct : You shall comply with Cognizants Core Values and Standards of Business Conduct, located at and incorporated herein by reference. <u>https://www.cognizant.com/us/en/documents/code-of-ethics.pdf</u>

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Upon accepting this LOI, you hereby consent for Cognizant Technology Solutions India Private Limited to receive the personal information and/or sensitive personal information ('Personal Information') submitted by you for background verification and share the same with its empaneled vendors located in India for conducting mandatory background checks for employment opportunities with Cognizant.

For further queries, related to Letter of Intent (LOI), please raise a request by clicking "Raise a Query" button in the below link. Use Superset ID as Candidate ID and choose Category as Letter of Intent (LOI). https://campus2cognizant.cognizant.com/Pages/Prelogin

GenC HR Team will reach out to you over email to guide you on the next steps. Thank you for the interest and stay tuned to hear from us.

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.

Maya Sreekumar Vice President - Human Resources



Date:11/01/2023

Offer Letter

To, Hari Haran.G # 31 karuppa swami kovil street, Sholavandan, Madurai-04

As per your performance in the interview process in the Placement Drive organized by KAMARAJ College of Engineering & Technology

You are provisionally selected as a Graduate Engineering Trainee (GET) in our concern for a period of one year with a stipend in terms of CTC of 1.9 L/Annum + Variable Allowances. Your date of joining will 15th February 2023 and will be communicated to you through the above organization only.

This offer is invalid if you didn't show up in your intimated date of joining and this offer is also subjected to your performance in the initial assessment in the Induction Training. The management has full rights to cancel this offer in case of your performance is not satisfactory in the initial assessment.

The Breakup of your CTC and your Designation will be decided only after your successful completion of the Induction Training.

For Gencor Pacific Auto Engg Pvt Ltd,

S.Kamaraj Head HR & IR

Date:11/01/2023

Offer Letter

To. Hari Raj P R # 11BPuthur street, Sivakasi-626123

As per your performance in the interview process in the Placement Drive organized by KAMARAJ College of Engineering & Technology

You are provisionally selected as a Graduate Engineering Trainee (GET) in our concern for a period of one year with a stipend in terms of CTC of 1.9 L/Annum + Variable Allowances. Your date of joining will 15th February 2023 and will be communicated to you through the above organization only.

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For Gencor Pacific Auto Engg Pvt Ltd,

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S.Kamaraj Head HR & IR



PAN : AADCG6173G. IEC : 0410022501, GST No. : 33AADCG6173G1ZQ, CIN No. : U34100TN2009PTC072410

Date:11/01/2023

Offer Letter

To. Vijaya kumar E # 27 Karumari Amman kovil street, Bethniyapuram. Madurai-625016

As per your performance in the interview process in the Placement Drive organized by KAMARAJ College of Engineering & Technology

You are provisionally selected as a Graduate Engineering Trainee (GET) in our concern for a period of one year with a stipend in terms of CTC of 1.9 L/Annum + Variable Allowances. Your date of joining will 15th February 2023 and will be communicated to you through the above organization only.

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The Breakup of your CTC and your Designation will be decided only after your successful completion of the Induction Training.

For Gencor Pacific Auto Engg Pvt Ltd,

Xe

S.Kamaraj Head HR & IR





Date: February 14, 2023

Dear Students,

This is to confirm that **RARA Groups** is offering you employment as an Engineer- Trainee starting May 01, 2023 and ending April 30, 2024. This employment will serve as Production, Quality and Customer Support Engineer. The location of your training will be No. 54, Mettupalayam Main Road, Panrutti Village, Oragadam, Sriperumbudur Taluk, Kancheepuram District. Your salary will be Rs. 15,000/- per month.





(S. ASHOK KUMAR- General Manager)

Copy to: - 1. S. Nalanraj Shanmugam 2. M.Krishna Prakash 3. N.Aravind 4. M.Prasanna



March 03rd, 2023

Mr. Jothi Venkatesh K C/O KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY Madurai

Sub: Letter of Intent

Dear Jothi Venkatesh K,

This has reference to our visit to your campus & subsequent discussion with us. We are pleased to offer you a position of **"Graduate Engineer Trainee"** in our organization. During the period of your training you'll be paid a stipend of **Rs. 30000 per month.** This amount is inclusive of your Basic Stipend, HRA, Conveyance Allowance, Special Allowance, Bonus, and Employer Contribution to PF & ESIC as applicable.

This offer is valid on your being found medically fit in the Pre-Recruitment Medical Examination done at company's expense at company's nominated hospital.

You are required to join on or before 3rd July, 2023 in our manufacturing unit based at Chakan, Pune. At the time of joining, you are requested to bring the following documents:-

- 1. Five passport size color photographs
- 2. Copy of Aadhaar Card and Pan Card
- 3. All marksheets & certificates (10th onwards till highest education)

Please note that you are required to sign a contract for two years with the company. A formal Appointment letter shall be given to you on your joining. Please sign the duplicate copy of this letter as a token of your acceptance of our offer.

Thanking you,

For Motherson Automotive Technologies & Engineering, (A division of Samvardhana Motherson International Limited formerly Motherson Sumi Systems Ltd.)

Tom Joseph Head HR

Head Office:

Motherson Automotive Technologies and Engineering (A division of Samvardhana Motherson International Limited formerly Motherson Sumi Systems Ltd.) 10th Floor, Plot No.1, Sector-127, Noida-Greater Noida Expressway Noida - 201301, U.P., India Phone: +91-120-6679500, Fax: +91-120-6679700 Website: www.motherson.com Regd Office: **Motherson Automotive Technologies and Engineering** (A division of Samvardhana Motherson International Limited formerly Motherson Sumi Systems Ltd.) Unit-705, C Wing, ONE BKC, G Block Bandra Kurla Complex, Bandra East, Mumbai-400051, Maharashtra (India) Tel: 022-61354800, Fax: 022-61354801 CIN No: L34300MH1986PLC284510

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March 03rd, 2023

Mr. S.Ramvenkadesh. C/O KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY Madurai

Sub: Letter of Intent

Dear S.Ramvenkadesh.,

This has reference to our visit to your campus & subsequent discussion with us. We are pleased to offer you a position of **"Graduate Engineer Trainee"** in our organization. During the period of your training you'll be paid a stipend of **Rs. 30000 per month.** This amount is inclusive of your Basic Stipend, HRA, Conveyance Allowance, Special Allowance, Bonus, and Employer Contribution to PF & ESIC as applicable.

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Thanking you,

For Motherson Automotive Technologies & Engineering, (A division of Samvardhana Motherson International Limited formerly Motherson Sumi Systems Ltd.)

Tom Joseph Head HR

Head Office:

Motherson Automotive Technologies and Engineering (A division of Samvardhana Motherson International Limited formerly Motherson Sumi Systems Ltd.) 10th Floor, Plot No.1, Sector-127, Noida-Greater Noida Expressway Noida - 201301, U.P., India Phone: +91-120-6679500, Fax: +91-120-6679700 Website: www.motherson.com





March 03rd, 2023

Mr. Sanjeev K C/O KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY Madurai

Sub: Letter of Intent

Dear Sanjeev K,

This has reference to our visit to your campus & subsequent discussion with us. We are pleased to offer you a position of **"Graduate Engineer Trainee"** in our organization. During the period of your training you'll be paid a stipend of **Rs. 30000 per month.** This amount is inclusive of your Basic Stipend, HRA, Conveyance Allowance, Special Allowance, Bonus, and Employer Contribution to PF & ESIC as applicable.

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Tom Joseph Head HR

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Tel: 022-61354800, Fax: 022-61354801

CIN No: L34300MH1986PLC284510



March 03rd, 2023

Mr. Sathya.K.K C/O KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY Madurai

Sub: Letter of Intent

Dear Sathya.K.K,

This has reference to our visit to your campus & subsequent discussion with us. We are pleased to offer you a position of **"Graduate Engineer Trainee"** in our organization. During the period of your training you'll be paid a stipend of **Rs. 30000 per month.** This amount is inclusive of your Basic Stipend, HRA, Conveyance Allowance, Special Allowance, Bonus, and Employer Contribution to PF & ESIC as applicable.

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Thanking you,

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Tom Joseph Head HR

Head Office:

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March 03rd, 2023

Mr. Selva Kumaravel E C/O KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY Madurai

Sub: Letter of Intent

Dear Selva Kumaravel E,

This has reference to our visit to your campus & subsequent discussion with us. We are pleased to offer you a position of **"Graduate Engineer Trainee"** in our organization. During the period of your training you'll be paid a stipend of **Rs. 30000 per month.** This amount is inclusive of your Basic Stipend, HRA, Conveyance Allowance, Special Allowance, Bonus, and Employer Contribution to PF & ESIC as applicable.

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Thanking you,

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formerly Motherson Sumi Systems Ltd.) Unit-705, C Wing, ONE BKC, G Block Bandra Kurla Complex, Bandra East, Mumbai-400051, Maharashtra (India) Tel: 022-61354800, Fax: 022-61354801 CIN No: L34300MH1986PLC284510



Plot No.14, MKB Nagar, Thirumudivakkam, Chennai – 600 044.

E-Mail-shreeplastotech@gmail.com, Ph: +91-9840046908, GST:33APMPG6648H1ZP



Date: 13-02-2023

Offer Letter for Employment

Mr. **M. Prithivirajan**, S/o M. Muthu Krishnan, with reference to your job application for the post of line quality control via Indeed, today I had interviewed you.

We are pleased to offer you the role of Line Quality Control in our organization. Your job offer details as follows;

Designation : Line Quality Control.

Working Hours : 8 hrs per day (Monday to Saturday) & weekly rotational shifts.

Accommodation : Yes.

Salary : Rs.15,000 per month.

Food : Lunch will be provided in free of cost in your first shift only.

Joining Date : 15-02-2023 at 9.00Am

Report To : Proprietor

For SHREE PLASTO TECH Proprietor



Zoho Corporation Private Limited



То

Plot 140, 151, Estancia IT Park, Vallancheri, Chengalpattu District, Tamilnadu, 603 202. Ph: +91 - 44 - 6744 7070 www.zohocorp.com

SEZ Unit

Date: 22-Jul-2022

Mr.RAJA PRABU T, 13D, RAJAMMAL ILLAM, RAJAMMAL COMPOUND, VEDHAPILLAI STREET, KEERAITHURAI,

MADURAI-625001, TAMIL NADU.

Dear Mr.RAJA PRABU T,

OFFER OF EMPLOYMENT

We are pleased to offer you employment for the position MEMBER TECHNICAL STAFF with ZOHO CORPORATION PRIVATE LIMITED.

INTERNSHIP AND STIPEND

You are expected to do the final semester project of your curriculum in our organization. We expect you to work on the project on a full time basis for a period of 5-6 months. During this period you will be paid a monthly stipend of Rs.20000/- (RUPEES TWENTY THOUSAND ONLY). The following offer is valid, subject to successful completion of your project.

(Note: The above may not apply to you if your college does not permit internships)

REMUNERATION

Your annual Cost to Company will be Rs.600000/- (RUPEES SIX LAKH ONLY). The break-up of your gross salary and information specific to bonus and gratuity are set out in Annexure A. Salary will be paid by the last day of each month. All additional benefits that Zoho currently provides employees are set out in Annexure B.

DATE OF JOINING

Your date of appointment is effective from your date of joining after successful completion of your curriculum.

PROBATION

You will be on probation, at a minimum, until completion of the performance review cycle that immediately follows completion of six months from your date of joining, provided that your performance is determined to be satisfactory. If your performance is not satisfactory, your probation may be extended until your performance is determined to be satisfactory. Upon completion of the probation period you will be confirmed on the rolls of the company.

SALARY REVISION

Revision to your compensation will be after one year from the date of joining, subject to satisfactory completion of the probation by you. Zoho operates a Pay-for-performance Policy and any salary revision will take your performance into account.





ADHERENCE TO POLICIES

During your employment with the Company you shall adhere to all policies of the Company including IT Services Acceptable Use Policy, Acceptable Encryption Policy, Email Policy, Extranet Policy, Information Sensitivity Policy, Password Policy, Remote Access Policy, Virtual Private Network Policy and such policies as may be decided by the Company from time to time. The Company may amend these policies from time to time and you agree to be bound by such subsequent versions of the policies. The Company will communicate important information about its policies by way of electronic mail notification and/or the Company's intranet. The policies are incorporated into the terms and conditions of employment by this reference.

CONFIDENTIALITY

Information you have access to during the course of your employment are confidential and proprietary information of the Company, its Affiliated Companies and customers. "Affiliated Companies" means Zoho Corporation Private Limited and any entity in which the management of Zoho or the company has substantial interest. You agree not to disclose such information other than on aneed-to-knowbasis. In this regard, you agree to observe in good faith your obligations under the Agreement Regarding Confidential Information and Proprietary Developments, a copy of which is included with this Letter of Offer of Employment for your reference and which will be executed separately by you upon joining the Company. The matters related to your compensation are strictly confidential between you and the Company and should be treated as such.

TRANSFERABILITY

You may be asked to work in any department or section of the Company in any capacity by either the management or the head of the department or section, and you agree to work accordingly. You may also be required to work on transfer or deputation in any other concern in which the management has any interest or any of the other branches or regional offices, anywhere in India or abroad, now existing or to be set up in future and you shall be bound to work in such concerns or at such locations.

ASSIGNMENT OF RIGHTS IN WORK

You agree that all works performed and things developed, including inventions, designs, improvements, writings, and discoveries made, during your employment and pertaining to the business conducted by the Company shall remain the exclusive property of the Company. You shall assist the Company in obtaining patents and copyrights on all such inventions, designs, improvements, writings and discoveries deemed suitable for patent and copyright by the Company, and shall execute all documents and perform all necessary actions to obtain the patents and copyrights, for the purpose of vesting the Company with full and exclusive title thereto, and protecting the Company against infringement of the patents and copyright by others.

CONCURRENT EDUCATION

You shall not, during the term of your employment with the Company, pursue any full time or part time courses in any institution/universities in India or any other foreign country, without the express approval by the company.

CONCURRENT EMPLOYMENT OR BUSINESS

You shall not engage yourself directly or indirectly in any other trade, business or occupation without obtaining the management's prior permission in writing. You shall not carry on any activity and/or commit any act prejudicial to the interests of the Company.



NON-COMPETE

You shall not, during the term of your employment with the Company and for a period of 1 (one) year after termination of employment, either directly or indirectly own, invest in, direct, aid or work, in any capacity, including as full/part time employee, consultant or advisor for any Competitor or SI Partner of the Company.

A "Competitor" is a concern engaged in developing Computer Programs similar to the Software products or services developed and marketed by the Company or any of its Affiliated Companies. An "SI Partner" is a concern which the Company or its Affiliated Companies has appointed as a partner for providing services to Customers based on products or technology owned by the Company or Affiliated Companies.

TERMINATION

Termination at will: This employment agreement is terminable at will by either party.

Termination for misconduct: You agree that the Company may terminate this Contract without notice and without payment in lieu of notice in any of the following events:

- If any declaration/document given or furnished by you to the Company proves to be false; or if you are found to have wilfully suppressed any material information;
- If you are found guilty of misconduct, disobedience or of conduct that tends to bring disrespect to the company;
- 3. If you are found to be in breach of any of your obligations under the terms and conditions of employment;
- If you are found to have disclosed any confidential information of the Company, its Affiliated Companies or customers of the Company and Affiliated Companies;
- 5. If you have violated the Company's policies;
- If the result of any reference or background check is unsatisfactory;
- If you are found to be under the influence/possession of alcohol/drugs inside the office premises;
- Your access cards are not transferable. If it is found to be mishandled for any proxy attendance;

Termination for any of the reasons stated above may be notified to the person(s) whose reference was submitted by you and the Company will not be liable to give you any prior notice nor pay any compensation in lieu of a notice period.

NON-SOLICITATION

You agree that for a period of six months after termination or expiration of your employment with the Company, regardless of the reason for termination or expiration, you shall not directly or indirectly, solicit for employment, or advise or recommend to any other person that they employ or solicit for employment, any person employed at that time by the Company, or by any Affiliated Company.

AMENDMENT OF TERMS AND CONDITIONS OF EMPLOYMENT

The Company may amend the terms and conditions set forth herein from time to time and you agree to be bound by such amended terms and conditions of employment.

GOVERNING LAW AND JURISDICTION

The terms and conditions of this Letter of Offer of Employment are governed by the laws of India. All disputes arising out of your employment with the Company or involving the terms and conditions of this Agreement will be subject to the exclusive jurisdiction of the courts in Chennai, India.



VALIDITY

This offer of employment is enclosed with some of our important policies. You are requested to download, read, understand and sign the documents on or before 21-Aug-2022. Your signature indicates your acceptance of the terms and conditions of this employment.

Upon submitting your acceptance, you will be asked to provide a tentative date of joining in the personal details form. However, closer to the actual date of joining you will receive a confirmation e-mail from us.

The matters related to your compensation are strictly confidential between you and the company and should be treated as such.

I am sure you will find this offer very exciting and I, on behalf of Zoho, assure you of a very rewarding career in our organization.

With best wishes,

Yours sincerely, For ZOHO CORPORATION PRIVATE LIMITED

M. 7. Jolan

M.I.Sohail Manager - HR & Global Operations

Thereby confirm that Thave read, understood and accepted the offer, agreement and the company policies.

Signature:

Name :

RI

Date of Offer acceptance: 25 Jul 2022

Place :

Chennai



ANNEXURE A

NAME : RAJA PRABU T DESIGNATION : MEMBER TECHNICAL STAFF

Details	Monthly	Annual
Basic	20000	240000
HRA	10000	120000
Other Allowance & Flexible component	17600	211200
Gross Salary	47600	571200
Employer Provident Fund (12% of Basic+TA)*	2400	28800
Cost To Company (CTC)	50000	600000
Prosperity Sharing Plan		100000
Compensation for the first year		700000

* You will be covered under the Company's Provident Fund Scheme from the date of joining the organization. Under this scheme, the company will contribute 12% of your basic salary per month as employer contribution and an equal amount will be deducted from your salary as your contribution towards the fund.

OTHER BENEFITS:

PROSPERITY SHARING PLAN

PSP (Prosperity Sharing Plan) is a one time bonus scheme derived based on company's productivity. Every year during April or May, we will decide on extending this scheme to our confirmed employees after reviewing the company's growth and productivity. Upon confirmation, you may qualify for the above mentioned PSP amount subject to scheme existence for that year. Please note, the quantum mentioned above is only an indicative figure and is subject to change based on your performance as determined by your manager.

GRATUITY

Gratuity will be payable as per the Gratuity Act, upon separation from the company, subject to completion of minimum five years of employment with Zoho.



ANNEXURE B

The Company currently provides the following benefits to an employee:

GIFT CARD AMOUNT

You will be paid an amount of Rs.6000/- (RUPEES SIX THOUSAND ONLY) once in a year towards your broadband connection. For the new comers, it is applicable from their date of joining. For the first year the amount will be pro-rated based on the joining date.

TRANSPORTATION FACILITY

For safety and security reasons, the Company provides transportation facilities, including but not limited to shuttle services and cab services. However, Company does not recommend daily long commute to work. This offer is based on the assumption that you will move to a distance within 5-10 km of the office premises.

DEVICES AND GADGETS

Company provides essential devices and gadgets for all its employees strictly for official purpose. However, what is essential (in most cases) is not the latest model device or gadget. We do not view the device or gadget as a status symbol or a fashion accessory but as an essential tool to get work done. Expecting the latest model device or gadget as a status symbol is most likely going to leave you disappointed. So please be prepared.

FOOD AND SNACKS

Company provides food, snack and other refreshment for all its employees.

RECREATIONAL FACILITY

Company provides certain recreational facilities to its employees of which some are offered at a nominal charge.

TEAM TREAT AND TRIP

To improve the team collaboration, the company provides Rs.1000/- (RUPEES ONE THOUSAND ONLY) for team treat and Rs.4000/- (RUPEES FOUR THOUSAND ONLY) for team trip to all its eligible employees, every year.

GROUP MEDICLAIM INSURANCE

Company will bear the full premium of covering you under the Group Mediclaim policy for a sum insured of Rs.500000/- (RUPEES FIVE LAKH ONLY). This is a floater policy where five of your dependents will also be covered along with you.

GROUP PERSONAL ACCIDENT INSURANCE

You will be covered under the Personal Accident Insurance Scheme, for a sum insured of Rs.2000000/- (RUPEES TWENTY LAKH ONLY).

GROUP TERM LIFE INSURANCE

As a welfare measure for its employees, the company has subscribed to the Group Term Life Insurance. The insurance coverage is worth of Rs.3000000/- (RUPEES THIRTY LAKH ONLY).

Please note that the above mentioned insurance schemes are subject to change based on yearly renewal



PEARLPORT INDUSTRIES INDIA PRIVATE LIMITED

(Supply all types of industrial oil Like furnace oil, LDO, Black oil & more) 281/126, Mathavan nayar colony, Therespuram, Thoothukudi, Tamilnadu - 628001 GSTIN : 33AALCP3969M1ZQ

OFFER LETTER

Date:1.02.2023

Dear Samuvel Kingsly I,

Congratulations!

We are delighted to offer you the position of Office Admin at Pearlport Industries India Private Limited. After careful consideration of your application and interviewing process, we are confident that you possess the skills, experience, and qualities we seek in a candidate. We believe that you will be an excellent addition to our team and help us achieve our organizational goals.

As discussed during the interview process, your starting date will be 2/3/2023. You will be reporting to Prince Jebaraj. Your initial salary will be 2.04 Lakhs per year. You will be paid on 1st week every month.

We look forward to welcoming you to our team. If you have any questions, please do not hesitate to contact us.

Sincerely, Prince Jebaraj, Manager Pearport Industries India Private Limited, Tuticorin



For PEARLPORT INDUSTRIES INDIA PVT LTD J. Prince Jeborej Managing Director

pearlportindustriesindiapvtltd@gmail.com



OFFER LETTER

OL-2022: 0121

Dear Vikaash Parthiban,

Congratulations!

You have been selected to join Zifo through the Campus Recruitment process held at your College / University.

We are pleased to offer you the position of **Associate Analyst** with a consolidated pay of **Rs. 476,700/- p.a. (Rupees Four Lakhs Seventy Six Thousand Seven Hundred only per annum).** This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

Probation

You will be on probation for a period of 12 months from the date of joining. You would receive a **Confirmation letter** at the end of the probation period.

Insurance Coverage

For each Zifo employee, the insurance coverage extends to yourself, your spouse and two of your children.

Leaves

You would be entitled to 12 Government-mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year.

In addition to this, you can avail leave for **16 days** in your first year as part of the earned leave component.

Maternity and Paternity Policy

At Zifo, we are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 26 weeks, in line with latest Maternity Benefit (Amendment Act) 2017. Male employees will be entitled to paternity leave with full pay for a period of 14 continuous working days.

Working Hours

Your working hours will be from 8:45 am to 5:45 pm from Monday to Friday.















Non-Disclosure Agreement and Service Agreement

You would be required to sign a Non-Disclosure Agreement and Service Agreement (for a period of 2 years at the time of joining.

Background Verification

Zifo conducts background verification (BGV) for all its employees. We may leverage an external agency for this process and you would be required to share relevant identity proof and academic documents with them. In case of any submission of false or misleading information, Zifo will take action as deemed appropriate.

Joining Date

Your date of joining will be communicated through our Onboarding Platform – Launchpad.

We warmly welcome you to the Zifo family!

Regards,

Kamalahasan N Head – HR

















19UMTROOI

Dated: 15 March, 2023

Mr.SANTHOSH ELAVARASAN

Subject:

LETTER OF INTENT

With reference to your application and subsequent interview, you had with us we are pleased to offer you job as **GET** in our organization. On the terms mutually agreed upon.

Kindly join your duty on or before 01.04.2023.

At the time of joining, you should bring the following documents : -

- Photocopies of date of birth, educational qualification, and other related certificates.
- Five copies of recent passport size photograph.
- Acceptance of resignation letter/reliving or service certificate about you having left the service of present employer.
- Aadhar Card, Cancelled Cheque and Pan Card.

Kindly, sign the duplicate copy of this letter as a token of your having accepted offer. The detailed appointment letter will be issued to you on your joining the company and complying with the above joining formalities.

We welcome you to our company and wish you all the best for a long and fruitful career in Dolphin machining solutions.

Thanking you,

Very truly yours, For: Dolphin Machining Solutions.

Dolmatic SP/A S.Sukuman Vumbu

MANAGER

I ACCEPT THE OFFER WITH THE STIPULATED CONDITIONS I SHALL BE JOINING MY DUTIES ON OR BEFORE 01.04.2023

D.Sathosh Elucitason

Mr. Thirumalai Selva Jeganathan No 6A1 Vignesh colony Near Meenambigai Bungalow Virudhunagar - Pincode 626001 Contact Number: +91- 7708419467

Chengalpattu, October 29, 2022 HR/19413/Oct 2022

Dear Thirumalai Selva Jeganathan,

Congratulations!

We are pleased to offer you the position of **Trainee (Graduate Engineer)** with Renault Nissan Technology & Business Centre India Pvt. Ltd. Your location for reporting is Chennai (Mahindra World City), India and the scheduled date of joining is on or before **June 07, 2023**. The offer stands withdrawn thereafter unless the date is extended or communicated to you in writing.

The eligibility criteria prescribed for the above position is a pass in the **7th & 8th** semester of **Bachelor of Engineering (Mech)** exam and overall grade /percentage of minimum 70% in academics. This Offer and appointment, if any, pursuant to the above is provisional, subject to you securing a pass in the above **7th & 8th** semester of **Bachelor of Engineering (Mech)** exam and overall grade/percentage of minimum 70% in academics and you providing us the consolidated mark sheets or Provisional certificates, to our satisfaction, on or before 30th June 2023. Any failure, on your part, in this regard, shall automatically disentitle you to continue in the services of the Company.

Your annual gross salary will be **Rs.4,25,000-(Rupees Four Lakhs Twenty Five Thousand Only)** as detailed in Annexure 1. You will also be covered under the Company Group Insurance Scheme as per policy terms agreed by the company.

Your terms and conditions of employment are as mentioned in Annexure 3. You will be governed by the terms and conditions of the company and subject to any further amendments from time to time. You are advised to read the Annexures carefully and if the terms and conditions are acceptable to you, please sign the duplicate copy as a token of you having understood and accepted the same.

In case of further clarifications with reference to your joining, please get in touch with our Joining Cell on Email: <u>hr.onboarding@rntbci.com</u> and you are requested to submit the copies of self-attested document as per Annexure 2 at the time of joining.

Renault Nissan Technology & Business Centre India (RNTBCI) family welcomes and wishes you for a rewarding career.

'In line with Government of India regulations, you need to possess Aadhaar or an Aadhaar enrollment number in order to complete your joining formalities. In case your Aadhaar card contains only year of birth, please use the Self-service update portal (SSUP) or approach an enrollment center to update your date of birth. We require the Aadhaar or Aadhaar enrollment number with your date of birth included'.

Acceptance of Offer

Thirumalai Selva Jeganathan

Sincerely

Venkata Subramanian Head – Talent Acquisition, RNTBCI

Encl : Annexure 1(Salary structure), Annexure 2(Check list of documents), Annexure 3(Terms & Conditions of Employment), Annexure 4(Mandatory Medical Checkup), Annexure 5(Covering Letter for Medical Checkup), Annexure 6(Pre-Test Requirement)

RENAULT NISSAN TECHNOLOGY BUSINESS CENTRE INDIA PRIVATE LIMITED Ascendas IT Park, Mahindra World City, SEZ No. T P 2/1, Natham Sub Post Office, Chengalpattu District, Tamil Nadu – 603 004. India CIN: U50401TN2007PTC064840

T +91 44 67481000 F +91 44 67481150 Dated: 15 March, 2023

Mr.SANKARA NARAYANAN

Subject:

LETTER OF INTENT

With reference to your application and subsequent interview, you had with us we are pleased to offer you job as **GET** in our organization. On the terms mutually agreed upon.

Kindly join your duty on or before 01.04.2023.

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- Five copies of recent passport size photograph.

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Aadhar Card, Cancelled Cheque and Pan Card.

Kindly, sign the duplicate copy of this letter as a token of your having accepted offer. The detailed appointment letter will be issued to you on your joining the company and complying with the above joining formalities.

We welcome you to our company and wish you all the best for a long and fruitful career in Dolphin machining solutions.

Thanking you,

Very truly yours,

For: Dolphin Machining Solutions.



I ACCEPT THE OFFER WITH THE STIPULATED CONDITIONS I SHALL BE JOINING MY DUTIES ON OR BEFORE 01.04.2023

Scanned with CamScanner

19UMTRO12

Dated: 15 March, 2023

Mr.GOWTHAM G

Subject:

LETTER OF INTENT

With reference to your application and subsequent interview, you had with us we are pleased to offer you job as **GET** in our organization. On the terms mutually agreed upon.

Kindly join your duty on or before 01.04.2023.

At the time of joining, you should bring the following documents : -

- Photocopies of date of birth, educational qualification, and other related certificates.
- Five copies of recent passport size photograph.

 Acceptance of resignation letter/reliving or service certificate about you having left the service of present employer.

Aadhar Card, Cancelled Cheque and Pan Card.

Kindly, sign the duplicate copy of this letter as a token of your having accepted offer. The detailed appointment letter will be issued to you on your joining the company and complying with the above joining formalities.

We welcome you to our company and wish you all the best for a long and fruitful career in Dolphin machining solutions.

Thanking you,

Very truly yours, For: Dolphin Machining Solutions.

S.Sukumar *

MANAGER

I ACCEPT THE OFFER WITH THE STIPULATED CONDITIONS I SHALL BE JOINING MY DUTIES ON OR BEFORE 01.04.2023

g. gostha

Scanned with CamScanner

Dated: 15 March, 2023

Mr.SIVA A

Subject:

LETTER OF INTENT

With reference to your application and subsequent interview, you had with us we are pleased to offer you job as *GET* in our organization. On the terms mutually agreed upon.

19UMTRO14

Kindly join your duty on or before 01.04.2023.

At the time of joining, you should bring the following documents : -

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- Five copies of recent passport size photograph.

 Acceptance of resignation letter/reliving or service certificate about you having left the service of present employer.

Aadhar Card, Cancelled Cheque and Pan Card.

Kindly, sign the duplicate copy of this letter as a token of your having accepted offer. The detailed appointment letter will be issued to you on your joining the company and complying with the above joining formalities.

We welcome you to our company and wish you all the best for a long and fruitful career in Dolphin machining solutions.

Thanking you,

Very truly yours, For: Dolphin Machining Solutions.



I ACCEPT THE OFFER WITH THE STIPULATED CONDITIONS I SHALL BE JOINING MY DUTIES ON OR BEFORE 01.04.2023

-00



#26, Palaniappa Nagar, 2nd st., Madhavaram, Chennai- 600060

🕲 (91) 7395910477 , (91) 7550182814

INTERNSHIP OFFER LETTER

Ref No: 47-2022-EOL

Date: 21-Nov-2022

N. Karthick Nissanth

Dear Karthick Nissanth,

We are pleased to offer you an **Internship** with **Cloud SCS Technologies Private Limited ("Company")**, having registered office at Chennai, India, with a start date of **January-10-2023 and** end date **June-10-2023**.

This letter sets forth the terms and conditions of your internship with the Company. It is important that you understand clearly both what your benefits are and what the Company expects of you. By signing this letter, you will be acknowledging and agreeing to the following terms of Internship.

Duties

Your job title ("position") will be **Intern-Developer**, reporting to the **Director**, **Software Engineering - R&D** of Cloud SCS Technologies. During your internship, you will have all the duties and responsibilities that are normally associated with your position and other responsibilities as your Director of Cloud SCS Technologies and the Company may reasonably determine.

Probation

NA

Compensation

Total Cost to Company (CTC) is **INR 1,04,400/-** during your tenure of Internship, subject to deductions in accordance with the Company's payroll processing procedures, policies and applicable state, central and local laws, rules, and regulations.

Refer **Annexure I** for the structure of the annual compensation.

Documents Submission

On the date of joining, you would be required to furnish photocopies of the original documents and other listed information in **Annexure II.** Please note that the submission of all the documents is mandatory to facilitate joining, background verification / validation and appointment process at the Company.

Reimbursement of Expenses

You will be entitled to reimbursement for reasonable business expenses that are documented by you and incurred in the ordinary course of business in accordance with the Company's standard policies and procedures.

N. And

19UMTRO22





SL Lumax Limited

APPRENTICE APPOINMENT ORDER

Ref 51/HR/415780

02.01.2023

MOHAMED ANAS 5 SALES 415780

DEAR MOHAMED ANAS S,

Further to your application dated 02.01.2023 and the interview you had with us on 02.01.2023 we are pleased to engage you as an Apprentice on terms and conditions mentioned below.

1. PERIOD: The Apprenticeship commences on 3 years from 02.01.2023 ends on 01.01.2026 2. STIPEND: During the period of Apprenticeship, you will be paid a monthly stipend as follows:

a. Eyear b. II year	-Rs. 12,850.00
	Rs. 14,250.00
	Rs 15,500.00

If you are a diplomal candidate or have any arrear in academic till clear the same. Your stipend will be automatically revised after you submit the degree certificate or all clear mark list.

3. RIGHT TO EXTEND THE PERIOD : Your progress as an apprentice will be closely assessed and therefore the any phase of apprenticeship is liable to be extended for such period as may be deemed

necessary if your progress is not satisfactory. 4. PLACE OF APPRENTICESHIP: Your place of apprenticeship will be at SL Lumax Ltd., Sriperumbudur. You are, however liable to be transferred to any departments of our establishments, anywhere in India and

your apprenticeship may be loaned to any of our Group/Associate Companies. 5. AUTOMATIC CESSATION : Unless the management considers it necessary to take you on the rolls of the company, you engagement as an Apprentice shall automatically cease

on completion of the apprenticeship period. 6. RULES AND REGULATIONS : You shall abide by the rules and regulations of the company

which are in force and which may enforced from time to time. 7. LEAVE ENTITLEMENT: Except for the holidays which the company may declare, you are not

entitled to any leave during your Apprenticeship period. 8. NATURE OF TRAINING: You will undergo training in any of the machines / shifts as decided by the management from time to time. The training imparted to you will also include on the jot

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AN STALL

99447 66990, 9994866990
info@manfreetechnologies.com

Offer Letter

Date: 21st November 2022

Dear Mr. Bawankalyan AP,

Congratulations! We welcome you to the family of **Manfree Technologies** and we are delighted to make you following job offer in below terms and conditions.

We are pleased to offer you an employment in our organization as "Junior Application Trainee" with work bond of 24 months from date of joining. (A Security Deposit of Rs. 150,000/- or Degree/ Higher Secondary/ Secondary certificate have to be deposited at the time of joining for training, which will be refunded or returned after successful completion of 24 months from date of confirmation). You have to join on or before 2nd January 2023 otherwise this offer will stand withdrawn automatically.

Your salary will be **Rs. 10,000/-** (Ten Thousand Rupees only) per month for three months probation period inclusive all and break up of your pay. Job confirmation is confirmed with the increment of **Rs. 2,000/-** (Two Thousand Rupees only) either by email or letter confirming "Junior Application Engineer" with in three months or later as per your fast learning. You are eligible for monthly performance bonus, annual increments as per performance from date of joining.

Notice period of one month is there after successful completion of 24 months from date of confirmation or one month current salary has to pay to the company for immediate relieving. (Security deposit refund clause will be void if work bond is broken for any reason or 4 month current salary or Rs. 150,000 will be recovered as penalty for returning the deposited certificate).

All Company Secrets have to be maintained at highest secret level. Involving in malpractice or unwanted activities lead to immediate termination with legal action for recovering the happened loss to company.

We hope you will make a significant contribution to the success of Manfree Technologies and would like to take this opportunity to wish you a successful carrier with us.

Note:

4

Please sign the copy of this letter & return it immediately with the following documents, to indicate your acceptance of this offer.

Transfer certificate copy (recent) / 10th, 12th & Degree Mark Sheet copy /Aadhar Copy/Driving & PAN Copy

For Manfree Technologies

P. Gulant

Authorized Signatory

12/2, R.V.M. Complex, Near PSG Arts, Backside Dryle Showroom, Avinasi Road, Sitra, Coimbatore- 641 014

www.manfreetechnologies.com

A.P.B. fron.

Dated: 15 March, 2023

Mr.MANOJ PRABHU.M

Subject:

LETTER OF INTENT

With reference to your application and subsequent interview, you had with us we are pleased to offer you job as *GET* in our organization. On the terms mutually agreed upon.

Kindly join your duty on or before 01.04.2023.

At the time of joining, you should bring the following documents : -

Photocopies of date of birth, educational qualification, and other related certificates.

Five copies of recent passport size photograph.

 Acceptance of resignation letter/reliving or service certificate about you having left the service of present employer.

Aadhar Card, Cancelled Cheque and Pan Card.

Kindly, sign the duplicate copy of this letter as a token of your having accepted offer. The detailed appointment letter will be issued to you on your joining the company and complying with the above joining formalities.

We welcome you to our company and wish you all the best for a long and fruitful career in Dolphin machining solutions.

Thanking you,

Very truly yours, For: Dolphin Machining Solutions.

Dolmatic 8 S.Sukumaterumbudu

MANAGER

I ACCEPT THE OFFER WITH THE STIPULATED CONDITIONS I SHALL BE JOINING MY DUTIES ON OR BEFORE 01.04.2023

n harjpull

IQUMTROB5

Dated: 15 March, 2023

Mr.SOLAI RAGUL .R

Subject:

LETTER OF INTENT

With reference to your application and subsequent interview, you had with us we are pleased to offer you job as *GET* in our organization. On the terms mutually agreed upon.

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We welcome you to our company and wish you all the best for a long and fruitful career in Dolphin machining solutions.

Thanking you,

Very truly yours, For: Dolphin Machining Solutions.



I ACCEPT THE OFFER WITH THE STIPULATED CONDITIONS I SHALL BE JOINING MY DUTIES ON OR BEFORE 01.04.2023

R.SOL: R1

19UMTRO30

SP SHREE PLASTO TECH

Plot No.14, MKB Nagar, Thirumudivakkam, Chennai - 600 044.

E-Mail-shreeplastotech@gmail.com, Ph: +91-9840046908, GST:33APMPG6648H1ZP



Date: 13-02-2023

Offer Letter for Employment

Mr. M. Prithivirajan, S/o M. Muthu Krishnan, with reference to your job application for the post of line quality control via Indeed, today I had interviewed you.

We are pleased to offer you the role of Line Quality Control in our organization. Your job offer details as follows;

Designation : Line Quality Control.

Working Hours : 8 hrs per day (Monday to Saturday) & weekly rotational shifts.

Accommodation : Yes.

Salary : Rs.15,000 per month.

Food : Lunch will be provided in free of cost in your first shift only.

Joining Date : 15-02-2023 at 9.00Am

Report To : Proprietor

For SHREE PLASTO TECH Proprietor



M. Brithniscolon