

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
OF  
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY**  
S.P.G.ChidambaraNadar – C. Nagammal Campus, S.P.G.C. Nagar,  
**K. Vellakulam 625 071 Near VIRUDHUNAGAR (Madurai dt).**

Phone : 04549 – 278791, 278171

Fax : 04549-278172 E-mail : mail@kamarajengg.edu.in

*Dr. ANANT ACHARY*  
CHAIR PERSON

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Date: 27.10.18

**PROCEEDINGS OF THE 13<sup>th</sup> INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**MEETING OF KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,**  
**HELD AT 11.00 AM ON 27.10.18**

**MEMBERS PRESENT :**

Thiruvallur

1. Dr. Anant Achary, M.Tech., Ph.D.,  
Principal,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Chairman of Internal Quality Assurance Cell (IQAC)**
2. Dr. T. Dhanalakshmi  
HOD / Department of Chemistry,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Coordinator of Internal Quality Assurance Cell (IQAC)**
3. Mr. R. Mahesh Kumar,  
Chairman,  
KAMARAJ College of Engineering and Technology Managing Board,  
Virudhunagar.  
**Management Representative**
4. Mr.M. Rajesh, M.Com.,PGDPMIR.,  
Office Manager,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Administrative Officer**
5. Mrs.S. Manohari, M.Com.,M.Phil.,M.L.I.S.c.M.Phil.,  
Librarian,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Administrative Officer**
6. Dr. M. Vasanthi, M.Sc,Ph.D.,  
HOD / Department of Biotechnology,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**

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7. Dr.S. Senthil, M.E.,Ph.D.,  
HOD / Department of Mechanical Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
8. Dr.S. Kalyani, M.E.,Ph.D.,  
HOD / Department of Electrical and Electronics Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
9. Dr. R. Suresh Babu, M.E.,M.B.A.,Ph.D.,  
HOD / Department of Electronics and Communication Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
10. Dr. P. Subathra  
Professor/Department of Information Technology  
Kamaraj College of Engineering and Technology  
Virudhunagar  
**Teacher**
11. Mrs. R. Ramya, M.E., Ph.D.,  
Assistant Professor (Selection Grade),  
Department of Computer Science and Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
12. Dr. K. Thanalakshmi, MSc, MPhil, PhD  
Associate Professor (Selection Grade),  
Department of Maths  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
13. Dr. R. Lakshmi  
Professor/Department of CIVIL Engineering  
Kamaraj College of Engineering and Technology  
Virudhunagar  
**Teacher**

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14. Dr. N. Sundarrajan  
Associate Professor/Department of English  
Kamaraj College of Engineering and Technology  
Virudhunagar  
**Teacher**
15. Thiru.M.V.R.R. Manickavel, B.Sc.,  
Former Secretary,  
KAMARAJ College of Engineering and Technology Managing Board,  
Virudhunagar.  
**Nominee of Local Society**

SI. No	SUBJECT	RESOLUTION
a.	Welcome	Our Prinicpal, Chairman, IQAC welcomed the members.
b.	Approval of the minutes of the meeting held on 21.07.18	The minutes of the previous IQAC meeting and the action taken report were presented. The minutes of the meeting held on 21.07.18 was approved by the IQAC members.
c.	Presentation by the Coordinator, IQAC	<p>A report was presented on the programmes conducted, publications and the achievements of the faculty and students from 01.07.18 to 30.09.18.</p> <p><b>Discussion On Unit wise Tests</b></p> <ol style="list-style-type: none"> <li>1. It was suggested by members that extra care should be taken in the random selection of question papers.</li> <li>2. It was also suggested that on the day of the test, the question paper may be selected and distributed to the students.</li> <li>3. It was stressed that the quality maintenance and the sanctity of the system depends on the faculty members.</li> </ol> <p><b>Student Funded Projects</b></p> <p>It was suggested by the members that more number of students should be motivated to submit proposals.</p> <p><b>Discussion on Industry Projects and Consultancy</b></p> <ol style="list-style-type: none"> <li>1. The faculty members and students who are involved in Industry projects and consultancy work were appreciated for their efforts.</li> <li>2. A detailed presentation about the visit to Mumbai and Pune was explained by IQAC member, Dr. R. Sureshbabu. The placement and internship opportunities were also discussed.</li> </ol> <p style="text-align: right;"><b>Contd..4</b></p>

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d.	New formats for approval	<p>The following format was presented for approval and all the members accepted it for further usage.</p> <p><b>F. No. F19.2 Theory CO-Po Attainment Analysis Report</b></p>
e.	Any suggestions/recommendations	<p><b>The following points were suggested and discussed.</b></p> <ol style="list-style-type: none"> <li>1. It is mandatory for each Faculty (irrespective of completion of Ph.D) should publish at least one paper in the Peer reviewed, SCI / SCOPUS indexed, UGC approved journal every year – Increment in salary every year is based on the publication</li> <li>2. All Ph.D holders should guide students (full-time / part-time) as per UGC norms – Inculcate good quality research</li> <li>3. It is mandatory for each Faculty to have Professional Body Membership in their respective field of research / department / interest and should have continuous participation</li> <li>4. It is mandatory for each Faculty to complete at least one course through any MOOC platform / Online courses such as Coursera, NPTEL etc., and should have a certification – Increment in salary every year is based on the completion of one such course – Course shall be either course work as suggested by the Doctoral Committee or the subject allotted to handle in the current or next semester or subjects of current trend and importance.</li> <li>5. Each department should organize one International Level Conference for every two years on a particular area of research or on the area of current trend towards research and industrial requirement</li> <li>6. Each Faculty should attend at least one Faculty Development Programme in their field of research or interest, which is to be offered by other higher learning reputed institutions</li> <li>7. Each department should try to organize at least on Faculty Development Programme (funded by AICTE or other resources) / Seminar / Workshop every year</li> <li>8. Each department should encourage their respective undergraduate students to pursue Online courses to inculcate independent learning skill</li> <li>9. Each department should invite Subject Experts or Experts from the industry to deliver lectures in the courses being offered in the current semester in addition to the regular class room teaching – 5 to 10 hours of lecture for every or possible subjects in each semester</li> </ol> <p style="text-align: right;"><b>Contd..5</b></p>

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		<p>10. Each department should organize Value Education programmes like Yoga, Motivational Thoughts, Self-Development, Ancient Discoveries etc.,</p> <p>11. Each department should have strong Technical Association with different active clubs – e.g., Department of Computer Science and Engineering shall have "Computer Science and Engineering Technical Association" with "Application Development Club", "Data Analytics Club", "IoT Club" etc., - requires continuous students' participation and Faculty involvement – each club should have activities with specific outcome every semester / year</p> <p>12. Faculty should be encouraged to involve in consultancy works / invited lectures / funded projects -- to be considered as parameters for promotion</p> <p>It was suggested by the members that existing PBAS should be revised.</p>
f.	Date for next meeting	The next meeting is scheduled on 19.01.2019.

T. Dhanalakshmi  
IQAC Coordinator

*[Signature]*  
PRINCIPAL