

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
OF  
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY**  
S.P.G.ChidambaraNadar – C. Nagammal Campus, S.P.G.C. Nagar,  
**K. Vellakulam 625 071 Near VIRUDHUNAGAR (Madurai dt).**

Phone : 04549 – 278791, 278171

Fax : 04549-278172 E-mail : mail@kamarajengg.edu.in

*Dr. ANANT ACHARY*  
CHAIR PERSON

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Date: 20.04.19

**PROCEEDINGS OF THE 15<sup>th</sup>INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING**  
**OFKAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,**  
**HELD AT 11.00 AM ON 20.04.19**

**MEMBERS PRESENT:**

Thiruvallur

1. Dr. Anant Achary,  
Principal,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Chairman of Internal Quality Assurance Cell (IQAC)**
2. Mr.R. Mahesh Kumar,  
Chairman,  
KAMARAJ College of Engineering and Technology Managing Board,  
Virudhunagar.  
**Management Representative**
3. Thiru.A. Yavanarajan, B.Tech.(Ph.), B.Tech.(I.T.), M.A., M.B.A  
Custodian of Movable Properties,  
KAMARAJ College of Engineering and Technology Managing Board,  
Virudhunagar  
**Management Representative**
4. Thiru.M.V.R.R.Manickavel, B.Sc.,  
Former Secretary,  
KAMARAJ College of Engineering and Technology Managing Board,  
Virudhunagar.  
**Nominee of Local Society**
5. Thiru P. M. S. K. N. K. N. Anandavel  
**Nominee of Local Society**
6. Mr.M. Rajesh,  
Office Manager,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Administrative Officer**

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7. Mrs.S. Manohari,  
Librarian,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Administrative Officer**
  
8. Dr. M. Vasanthi,  
HOD / Department of Biotechnology,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
  
9. Dr.S. Senthil,  
HOD / Department of Mechanical Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
  
10. Dr.S. Kalyani,  
HOD / Department of Electrical and Electronics Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
  
11. Dr.R. Suresh Babu,  
HOD / Department of Electronics and Communication Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
  
12. Dr. P. Subathra  
HOD/Department of Information Technology  
Kamaraj College of Engineering and Technology  
Virudhunagar  
**Teacher**
  
13. Dr. K. Thanalakshmi,  
Associate Professor (Selection Grade), Department of Maths,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**

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14. Dr. R. Lakshmi,  
Professor/Department of CIVIL Engineering,  
Kamaraj College of Engineering and Technology,  
Virudhunagar  
**Teacher**

**Special Invitees**

Prof. Pathinettam Padiyan,  
Research Consultant,  
KAMARAJ College of Engineering and Technology

Sl. No	SUBJECT	RESOLUTION
a.	Welcome	Prinicipal and Chairman of IQAC welcomed the members.
b.	Approval of the minutes of the meeting held on 19.01.19	Dr. M. Vasanthi, Vice Principal and HoD/BT made the presentation instead of Dr. T. Dhanalakshmi, IQAC Coordinator since she was on Medical Leave. The minutes of the previous IQAC meeting and the action taken report were presented. It was opined by the committee that the HR manual needs to be revised taking into consideration of the fact that incentives to faculty members should be based on the performance. The minutes of the meeting held on 19.01.19 was approved by the IQAC members.
c.	Presentation by the Coordinator in-charge, IQAC	A report was presented on the programmes conducted, publications and the achievements of the faculty and students from 01.01.19 to 31.03.19. The achievements of the students and staff members were appreciated by the members. The members acknowledged the efforts of Dr.Pathinettam Padiyan for his support extended in the R & D area. It was brought to the notice of the committee that Dr. Pathinettam Padiyan is actively involved in encouraging staff members to apply for project proposals to various funding agencies. 23 project proposals were submitted during previous academic year. 11 project proposals were submitted during this academic year and some of the proposals are yet to submit.

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d.	Steps taken to get Autonomous Status for the Institution	<ul style="list-style-type: none"> <li>• Application was submitted to Anna University and UGC.</li> <li>• The representatives from Anna University visited ourcampus and the report from Anna University has been forwarded to UGC.</li> </ul>
e.	Any suggestions/ recommendations	<p><b>The following points were discussed.</b></p> <ol style="list-style-type: none"> <li>1. Academic calendar could not be adhered strictly due to the advancing of end semester examinations by Anna University due to General elections April / May 2019.</li> <li>2. New feedback format regarding other facilities was submitted for approval. It was suggested that the format should include the term "Average". It was also opined that term like "Poor" and "Fair" should be avoided. Space should also be provided for the respondent to give their comment / opinion.</li> <li>3. <b>Autonomous Related Discussion:</b> <ol style="list-style-type: none"> <li>a) It was informed to the committee that application for grant of fresh Autonomous status has been submitted to Anna University on March 14. Subsequently the Anna University committee visited the Institution or as an initial step after which it would forward the Autonomous application to UGC.</li> <li>b) Anna University committee was satisfied with the infrastructure and faculty strength. However, it was suggested by the committee that the institution should focus on appointing Associate Professors and Professors, (to maintain cadre ratio) The committee also suggested that ratio of teaching to nonteaching staff should be maintained at 1:1.1 ratio.</li> </ol> </li> <li>4. CoE office / procedure / operation should be restructured to accommodate the Autonomous examination process and system.</li> <li>5. Finance Committee should be reframed as per UGC guidelines.</li> </ol>

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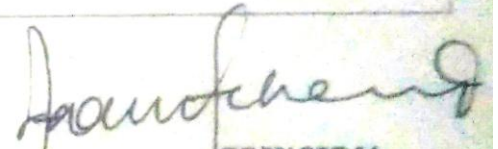
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	<p>6. Academic council should be created.</p> <p>7. It was suggested that regular meeting should be conducted with faculty members who are pursuing their PhDs to motivate them.</p> <p>8. The deadline for applying for second cycle of NAAC accreditation is 14th August 2020. Application for NAAC accreditation should be uploaded 4 months before the due date. Dr. I. Ganeshmoorthy, AP/BT is the Institution level coordinator for NAAC application submission process.</p>
f. Date for next meeting	The next meeting is scheduled on 20.07.2019.

  
**IQAC Coordinator**

  
**PRINCIPAL**